

St. James PTA Agenda
Thursday, March 10, 2011
7:00pm – Cafeteria
Guest speaker Detective Rick Bruccoliere
Internet safety, cyberbullying and sexting

Opening:

Opening Prayer: Ann Mazza

President's Remarks: Mary Jane Manners and Denise Burke

Both Denise and Mary Jane will be staying one more year. This year is a big turnover of Chairs so they would like a time line from all Chairs as well as folders for any events they ran during the year. They want current Chairs to work with future Chairs to help them understand the time line and what is needed when planning their events. The current Chairs should have a meeting with the new ones before the end of the year to help them get started on the right foot.

Vice President's Remarks: Elizabeth Mancuso, Peggy Mucerino and Stephanie Murray

Stephanie announced that there would be a new event next year. It will be a semi formal on 2/3/12 at the Shadowbrook. It is not a fund raiser. It is purely a social for all to gather and have fun. It will be \$90 a person. This includes a wonderful dinner and dancing. There will be a premium open bar. Stephanie requested \$500 for a deposit to the Shadowbrook. It was approved by Linda Murphy and Ann Mazza.

Elizabeth said the directory is on track. She created a time line and is in the process of handing it over to the new chair.

Recording Secretary's Report: Karen Cronk

The minutes were approved by Karen Cronk and Kathleen Robinson

Corresponding Secretary: Jill Kozack

Treasurer's Report: Debbie Ryerson

Debbie reported on expenses and deposits made. Spreadsheet is at the end of the minutes

Executive Board:

Development: Paula Pangilinan

Paula has advised Mrs. Dolan she will be stepping down as Chair of Development at the end of this school year and recommended Sandy Abadir and Lynn Doherty as co-chairs effective June 2011. Mrs. Dolan has accepted Lynn and Sandy as the new leaders.

Lynn and Sandy will begin to reach out during the remainder of the 2010-2011 school year to get the ball rolling and begin planning for next year. Paula said there is a need to get major new fund raising programs started. They will plan a Development Meeting (or two) before this school year ends. Please give them your full support.

The Progressive Raffle is ongoing with the winning tickets being pulled at the upcoming Adult St. Patrick's Day Party in the BSA on March 26th. The Early Bird incentive proved successful, and ticket sales both within the school and the Parish are going well. Be sure to get your tickets...remember 20 tickets sold earns each child in your immediate family a week's worth of dress downs. Plus there are great prizes for our top-selling families.

The Easter Basket Stuffer will be coming soon, \$10 per child for a dress-down, sneaker or Ugg pass and a nail polish or sweatshirt pass. Watch the WIN folder.

Keep sending in BoxTops, toner cartridges, old cell phones, etc., these items really add up and make our school lots of money. Tina Catapano can answer any questions on current contests.

Mary Jane thanked Paula for all her hard work and time she spent over the past few years. Everyone was very grateful for all she has done for SJS.

Woman's Retreat: Ann Mazza

Ann showed color print outs of the flyer for the woman's retreat. She asked everyone to come. The cost is \$40 and held at the Stella Maris Retreat House on 3/26. Breakfast and lunch is included. She said no one from last year's retreat had any regrets. They all had a good time. This year's theme is "Gathering the Fragments" They will be making mosaics among other things. It will be a fun time

Committee Chairs:

Step up for SJS: Carolyn Polo

Step up for SJS is in progress. Flyers were sent home 3/10. Soliciting is not going very well. The main issue is getting sponsors for water. The grocery stores only give out gift certificates. A lot of ideas such as going to Trader Joes, filling empty water gallons with tap water, etc., were discussed. In the end it was decided that Carolyn would send an email to Joan Hullman asking the class parents to call parents up and request that they bring in a six pack and to make sure all kids bring in a bottle of water that day. It was approved by Mrs. Dolan.

PFE points, Nook, Flynn and O'Hara are among prizes that will be given to the top money raisers.

Mother/Son Outing: Denise Burke

The outing is all set up. 111 are attending. It will be the same set up as last year. Event is 4/10 and the game starts at 1pm. Hoping for a nice day!

After School Clubs: Elizabeth Rogers

The clubs will start on 3/22. Registration forms were sent home in WIN folders 2/23. They are also on the SJS website. We have 220 students enrolled in the clubs thus far. We have parent volunteers supervising the clubs. There are a variety of clubs, mainly serving Kindergarten through 4th graders: Yoga, Ceramics, Puzzle, Lego, Babysitting, Video Shooting & Editing and Friendship Bracelets. We have a new club this year, video. It filled up very fast. The one drawback to these clubs is that the size is limited and so not all students can get in. The clubs run every Tuesday and Thursday beginning March 22nd and ending April 14th. The clubs are running later than usual this year; in prior years they typically ran the end of February through mid-March. Mrs. Dolan wanted to avoid any cancellations due to inclement weather. Last year we had to cancel twice due to snow. Terra Nova testing also pushed back the starting dates this year. Parents all seemed very pleased with the clubs. It is not something that other schools offer. Paula said that getting the confirmation letter was a HUGE help. Registration is now closed.

Father/Daughter Dinner Dance: Kathleen Robinson

This year's theme was "Broadway". They had a large turnout. There were 152 girls and 125 dads. It has never been a fund raising event however, this year they made \$1,804. A complete breakdown of deposits and expenses is included at the end of the minutes. It was a great success. Everyone had a great time.

Game Night: Joe Deleo

Game night was on 1/28 and run by Brian Hill. They had good attendance and plan on doing it again next year. Spring clean up will be on 4/9. Joe was asked about dress down passes from the Polar Plunge He said Jerry Dougherty would be sending it out next week. He said he would like to continue to be President and was given two thumbs up by Mrs. Dolan.

St. Patrick's Day Adult Social: Jeanne O'Connor

Jeanne said that just 50 people have signed up so far for the social. Jersey Girls will DJ the event. There will be beer, wine and plenty of food. Everything for the event is donated. It is not an event meant to raise money, just to have fun. She asked if the PTA could bring appetizers. Its \$15 a person and will take place on 3/26 at the BSA

Mary Jane asked that all articles on events be submitted by 5/15

Closing/Other Business: Mrs. Dolan

Mrs. Dolan thanked everyone for running the 8th grade ceremonies. A parent donated money for a new laminator. On 3/22 there will be another open house. The new chairs in her office were donated by Kathleen (NY Life). She once again thanked everyone and said she appreciated everyone's help

Attendance

Elizabeth Mancuso

Helen Redmond

Tina Catapano

Liz Rogers

Denise Burke

Mary Jane Manners

Steph Murray

Carolyn Polo

Linda Murphy

Patrick J. Cottell

Lynn Doherty

Stephanie Reynolds

Kirsten Rennard

Kathleen Robinson

Maryanne Riegelman

Maria Rimmele

Erin Burgdorf

Kate Niesz

Paula Pangilinan

Saint James School PTA Balance Sheet March 10, 2011

	Deposits	Payments	Subtotal	Cumulative Balance
PFE fees	\$ 15,125.00	\$ 490.84	\$ 14,634.16	\$ 14,634.16
Directory	\$ 1,591.00	\$ 145.87	\$ 1,445.13	\$ 16,079.29
Library fund	\$ 14.26	\$ -	\$ 14.26	\$ 16,093.55
Used Uniform sale	\$ 795.00	\$ -	\$ 795.00	\$ 16,888.55
Harvest Social	\$ 2,290.00	\$ 2,283.48	\$ 6.52	\$ 16,895.07
Fall Fundraiser	\$ 35,984.60	\$ 19,789.35	\$ 16,195.25	\$ 33,090.32
Advent Wreath sales	\$ 289.00	\$ 286.00	\$ 3.00	\$ 33,093.32
Breakfast with Santa	\$ 1,412.00	\$ 2,298.02	\$ (886.02)	\$ 32,207.30
Secret Shop	\$ 1,866.65	\$ 1,564.74	\$ 321.91	\$ 32,529.21
Grandparents Tea	\$ 247.00	\$ 98.35	\$ 148.65	\$ 32,677.86
Entertainment Books	\$ 3,715.00	\$ 2,190.00	\$ 1,525.00	\$ 34,202.86
Book Fairs	\$ 6,564.35	\$ 6,413.85	\$ 150.50	\$ 34,353.36
Raffles	\$ -	\$ 240.00	\$ (240.00)	\$ 34,113.36
Smart Board Install	\$ -	\$ 4,000.00	\$ (4,000.00)	\$ 30,113.36
PFE fingerprinting	\$ -	\$ 945.00	\$ (945.00)	\$ 29,168.36
PTA conference fee	\$ -	\$ 100.00	\$ (100.00)	\$ 29,068.36
PTA Marketing fee	\$ -	\$ 150.00	\$ (150.00)	\$ 28,918.36
New Family Orientation	\$ -	\$ 179.29	\$ (179.29)	\$ 28,739.07
BTS Hospitality	\$ -	\$ 100.22	\$ (100.22)	\$ 28,638.85
Secretary Supplies/Gifts	\$ -	\$ 131.20	\$ (131.20)	\$ 28,507.65
Father Daughter Dance	\$ 9,300.00	\$ 9,211.48	\$ 88.52	\$ 28,596.17
Win Folders	\$ -	\$ 251.92	\$ (251.92)	\$ 28,344.25
Class Parent supplies	\$ -	\$ 48.69	\$ (48.69)	\$ 28,295.56
PTA assessment fee	\$ -	\$ 100.00	\$ (100.00)	\$ 28,195.56
Childrens programs	\$ -	\$ 915.00	\$ (915.00)	\$ 27,280.56
School decorations	\$ -	\$ 46.95	\$ (46.95)	\$ 27,233.61
New Family Social	\$ -	\$ 584.62	\$ (584.62)	\$ 26,648.99
Speaker programs/gifts	\$ -	\$ 159.85	\$ (159.85)	\$ 26,489.14
PTA per capita tax	\$ -	\$ 672.00	\$ (672.00)	\$ 25,817.14
Moms Retreat	\$ -	\$ 100.00	\$ (100.00)	\$ 25,717.14
Nurses Supplies	\$ -	\$ 35.94	\$ (35.94)	\$ 25,681.20
Red Ribbon Week	\$ -	\$ 593.13	\$ (593.13)	\$ 25,088.07
Ice Skating Party	\$ 960.00	\$ 960.00	\$ 10.00	\$ 25,098.07
Teachers Gifts	\$ -	\$ 8,800.00	\$ (8,800.00)	\$ 16,298.07
Mom Son Outing	\$ 728.00	\$ 200.00	\$ 528.00	\$ 16,826.07
Basketball Blowout spirit items	\$ 784.50	\$ 481.50	\$ 303.00	\$ 17,129.07
Kindergarten Social	\$ -	\$ 117.55	\$ (117.55)	\$ 17,011.52
Game Night	\$ 165.00	\$ 187.88	\$ (22.88)	\$ 16,988.64
Misc.	\$ 340.50	\$ 527.50	\$ (187.00)	\$ 16,801.64
Catholic Schools Week	\$ -	\$ 885.50	\$ (885.50)	\$ 15,916.14
St. Pats Social	\$ -	\$ 200.00	\$ (200.00)	\$ 15,716.14
Crazy Dress Day	\$ 458.30	\$ -	\$ 458.30	\$ 16,174.44
TOTAL	\$ 82,650.16	\$ 66,475.72	\$ 16,174.44	

Ending Balance

\$ 16,174.44

Father Daughter Dance Breakdown

Saint James F/D Budget

2011

<u>Vendor</u>		<u>Totals</u>
Pier House	\$500.00	Deposit
	\$6,535.77	\$6,035.77 Balance
VJ Bob		\$400.00 (Video DJ/reduced rate)
Balloons		\$325.00 (24 centerpieces)
RB Stationery		\$418.90 (250 invitations)
Florist/Silver Tulip		\$920.00 (\$10 each for wristlets/92)
Oriental Trading		\$142.80 (centerpieces/stars/to tophats)
Raffle Prizes/KR		\$263.06 (reimbursed)
Raffle Prizes/ET		\$256.23 (to be reimbursed)
		\$129.00 (reimbursed)
Total Expenses		<u>\$9,390.76</u>
DEPOSITS		\$3,726.00 (2/3/11)
		\$2,586.00 (2/11/11)
		\$2,334.00 (2/18/11)
		\$694.00 (2/25/11)
		\$1,405.00 (3/6/11)
		\$348.00 (3/6/11)
		\$30.00 (3/7/11)
		<u>\$72.00</u> (3/10/11)
		<u>\$11,195.00</u> Total
50/50		(\$348.00)
Raffle Tickets		(\$1,405.00)
Total Revenue		\$9,390.76
New Profit/Loss		<u>\$1,804.24</u>