

**St. James PTA Minutes**

**Wednesday, May 9, 2012**

**8:15 a.m. – Cafeteria**

Mary Jane Manners called the meeting to order

**Opening Prayer:** Ann Mazza

**Vice Presidents:** Jackie Mazzucco/Stephanie Murray. No report.

**Recording Secretary:** Linda Murphy. Kim Cottell and Tina Catapano approved the minutes from the 4/4/12 meeting.

**Attendance for Officers:** Mary Jane Manners: present

Denise Burke: present

Karen Cronk: present

Tina Catapano: present

Stephanie Murray: absent

Jackie Mazzucco: present

Linda Murphy: present

**Corresponding Secretary:** Tina Catapano informed us that a baby gift has been sent to Mrs. Burke and next month we will also be sending a baby gift to Ms. Conroy. The PTA has also made a donation to the Alzheimer's Association in honor of Mr. Cardone's father, who passed away recently.

**Treasurer:** Karen Cronk reminded us that the books for this year's PTA account will be closed as of June 13<sup>th</sup>. Any money that remains will go into the general St. James account. Since June 13<sup>th</sup> is the last day to cut checks, she stressed the importance of submitting any receipts before this date. If they are submitted after June 13<sup>th</sup>, the payment will not be made until September when we begin the new school year. This is difficult because there are already a lot of expenditures at the beginning of the school year. Since the PTA follows a strict budget, it is important to keep as many items as possible in the correct school year's records.

Karen also told us that a defibrillator has been donated to the nurse's office. Originally the donor was going to give \$1000.00 towards the item, but instead paid the entire amount of \$1300.00.

Karen requested that each chairperson email her a breakdown of the payments and deposits that she should be expecting. It is much easier to track the information when this information is provided.

### **Committee Chairs:**

**Fall Fundraiser:** Laurie Miller discussed a couple of different options that are available for next year. She outlined the possibility of selling boxes of candy. In order to raise the necessary funds, each student would be required to sell at least one box of candy. St. James would profit \$25.00 from each box of chocolate sold whether we opted for the \$1.00 candy bars or the \$2.00 name brand candy bars. There was some concern that parents would be upset by a requirement to sell candy. The other option is to continue our regular fall fundraiser. This year we would return the magazine sales to the fall and we would also sell the frozen foods again. The frozen foods have been very successful in the past and Laurie believes that sales will increase again with this addition. Kastle Kreations, the company that we do business with, has been generous with their incentive programs. If we sign a two year contract, they will provide St. James with a 40" flat screen television. The final decision will be made by Mr. Cardone.

**Book Fair:** Denise Burke reporting for Rita Apostolides. We are still waiting for the final sales numbers for the Book Fair. We had \$6048.58 in cash sales and are waiting for the total sales for credit cards.

**Directory:** Supreet Kaur stated that the committee is still in the process of collecting forms. This year, they are going to hold off until September for the return receipt forms. Last September, a lot of people couldn't remember if they had received a confirmation in the spring so this will address that problem. Anyone who wishes to submit a business card ad will have until the end of September to do so.

**It's OK to be Different:** Mary Jane Manners for Kate Niesz. Mary Jane stated that the program was successful. Kate thanked the Kindergarten teachers for their support. Kate felt that the children were very receptive to the program and believes it will be even better next year.

**Fun Day:** Christine Hanlon/Kim Cottell. Christine said that we are in need of volunteers for the event which will be held on Monday, June 11<sup>th</sup>. There are two shifts available. The first shift is 7:30 to 10:30 and the second shift is 10:30 to 1:30. Each grade will participate for approximately 45 minutes. The theme is Jungle Boot Camp

and there will be a variety of physical challenges. The PTA will provide lunch for the students that day. A bottle of water will also be provided for each student.

Kim informed us that there will be two inflatable obstacle courses that the students will have an opportunity to enjoy. There will also be a dunk tank available. Mr. Cardone will secure 8<sup>th</sup> grade “volunteers” to be dunked.

**New Family Social:** Mary Jane Manners for Deanna Ryan. Mary Jane requested \$200.00 for the Social since it will be held before the first PTA meeting for next year. Karen Cronk and Tina Catapano approved. Denise also stressed the importance that we all sign up to be mentor families.

**Step Up for St. James:** Mary Jane Manners for Carolyn Polo and Lena Zazza. Mary Jane stated that the event raised \$5100.00 after expenses.

**8<sup>th</sup> Grade Events:** Michelle Bezzone reported that the 8<sup>th</sup> grade dinner dance will be held at the Shadowbrook this year. The committee cut down on extras such as flowers, favors, and invitations and put the extra money towards a better venue. The event will be held on Thursday, June 7<sup>th</sup>. Michelle requested an additional \$800.00. Christian Buckman and Ann Mazza approved.

Jackie Guido suggested an 8<sup>th</sup> Grade Activities Committee be formed for next year. She suggested some fundraising be considered to help defray the costs of the various 8<sup>th</sup> grade activities.

**Other Business:** Mary Jane Manners informed us that we raised \$2400.00 for Tommy Cleary during last week’s dress down day. Gift cards were purchased with the money and given to the Cleary family. This money is separate from the collection that is being run by the 8<sup>th</sup> grade class. Mary Jane requested \$250.00 from the PTA for a donation to the Cleary family. Jackie Mazzucco and Christine Hanlon approved.

The deadline for the Royal Reporter is May 24<sup>th</sup>. Please send in articles promptly.

Mary Jane requested that all committee chairs please keep detailed notes and timelines in order to help the chairperson who takes over each position.

Denise and Mary Jane thanked all who have been involved in the PTA. They also expressed thanks to Paula Pangilinan and Maria Rimmele for taking the PTA co-president position for the next term.

Mr. Cardone gave a personal thanks to Mary Jane Manners and Denise Burke for all of their hard work this year. He said that he is learning quickly and wants to streamline and refocus for next year.

Mr. Cardone also told us how impressed he was with the outpouring of love and support for the Cleary family.

### **Attendance**

Beth Miro

Kim Cottell

Christian Buckman

Lisa Sarullo

Laurie Miller

Ann Mazza

Gina Guminski

Jackie Guido

Dana Franznick

Molly Cimini

Maria Rimmele

Elaine Goumas

Paula Pangilinan

Christine Hanlon

Supreet Kaur

Liz Rogers

Lindsay Horowitz