

**St James PTA Minutes**  
**Wednesday, April 15, 2015**  
**8:15 AM in the School Library**

Paula Pangilinan called the meeting to order.

**Opening Prayer:** Paula Pangilinan

**Principal's Report:** Mr. Cardone

- Mr. Cardone stated that the Principal position has been posted, and April 30, 2015 is the deadline for applications. He has met with the Hiring Committee to share his philosophy on the position along with the strides that have been made within the school during his tenure.
- Mr. Cardone has asked the 8<sup>th</sup> Grade students to let him know if they receive a scholarship and/or entrance into a prestigious program, as he would like to acknowledge it on Awards Night. He is always notified of any awards/accolades pertaining to RBC, but not necessarily to any of the other schools. Right now he believes that 37 or 38 students from 8<sup>th</sup> Grade plan to attend RBC as freshman.
- Jeanne O'Connor asked where things stood with the Visitor Pass system being put into practice. Mr. Cardone stated that Mrs. Fallon is currently learning the system. The hardware and software are in-house, so the plan is to put it in practice before the end of the school year so everything will be ironed out and ready for September 2015.
- Mr. Cardone addressed enrollment numbers so far for next year, which will dictate staffing. Most of the current families in the school have re-enrolled. Preschool enrollment is the big question, as 63 are anticipated as of now, but that number could increase over the summer as parents make late decisions. As of now, there are enough students enrolled for two kindergarten classes.
- There are a number of exciting events happening in the school over the next few weeks, including the Talent Show tomorrow night, April 16 (doors open at 6:30pm), the Book Fair all next week (April 20-24), and the Science Expo, in classrooms on Wednesday night, April 22 from 7-8pm.

**President's Report:** Paula Pangilinan

- Paula announced that she has been chosen as the next Monmouth-Ocean Regent for the Diocese. She will be installed on May 5<sup>th</sup> for the 2015-2017 term.
- Paula announced that Jeanne O'Connor will be the new PTA President for the 2015-16 school year. She will be installed on Tuesday, May 19, along with the other Executive Officers. Dana Franznick will stay on as Vice-President for one more year.
- The Rose Rusch Scholarship information will be posted to the website. The scholarship is open to anyone in any grade who engages in community service, not just 8<sup>th</sup> graders. The scholarship provides assistance with tuition at St. James School.
- Paula asked for approval for \$3,000 to cover the 8<sup>th</sup> Grade Events, which includes the 8<sup>th</sup> Grade Dance at Shadowbrook, Fun Day, and the deposit at Shadowbrook for next year's 8<sup>th</sup> Grade Dance. It was

approved by Liz Coscia and Ann Mazza. The question was raised about the Shadowbrook being under new ownership, and they are honoring all commitments. St. James would like to try to keep the dance there going forward as it is a beautiful venue, conveniently located, the room is configured nicely for the purposes of the dance, and they have been great to work with over the years. They had given St. James a 3-year deal, and re-upped for a 4<sup>th</sup> year. This year, it is priced at \$25 per person, and it is held on a Thursday night. As long as it continues to be priced reasonably, the intention is to keep the dance there.

- The yearbook is being produced. There was no need for ad sales as the cost was subsidized by LifeTouch for taking school pictures.
- Paula asked for \$400 to be approved for Mrs. Giordano to have CentraState conduct an assembly for the 5<sup>th</sup> Grade on Human Growth Development (Maturation Talk). It was approved by Jeanne O'Connor and Ann Mazza.
- Paula asked for \$500 to be approved for the PTA Luncheon for teachers and staff at Buona Sera, date TBD. It was approved by Lisa Noonan and Maria Rimmele.
- Arcade Day has been moved to May 12. Grade Parents will work with the teachers on gathering the supplies needed and to line up volunteers to help run the event. PTA will supply the prizes from Oriental Trading Company. Paula asked for \$1000 (probably more than needed), which was approved by Liz Coscia and Laurie Williams. Family Sponsorships and punch cards for the younger students will be printed out prior to the event. Mary Asfendis will follow up on where people stand on fundraising prior to Arcade Day so those who still need to fulfill their commitment have the opportunity to do so.

**Vice-President's Report:** Jeanne O'Connor

- Jeanne discussed the Executive Group for next year, and hopes everyone plans to stay on. An eblast will be sent out to see if any parent is interested in finding out more information about open PTA Board positions. The deadline is before the Executive Board installment on May 19, so ideally May 5 to fill in paperwork for the Diocese.
- Jeanne would like to send out an eblast (separate from the general PTA reminders) with a call for Class Parents for 2015-16 as well as volunteers to run the fall events and fundraisers. It would be ideal to have those positions in place prior to the summer break so there is time to work on and solidify plans to avoid the scramble as school begins. We would like to include the Preschool in assigning Class Parents as well for better communication.

**Recording Secretary's Report:** Laurie Williams

Attendance of Executive Officers:

Paula Pangilinan – present  
Jeanne O'Connor – present  
Dana Franznick – present  
Laurie Williams – present  
Fay Eigenrauch – not present  
Lisa Noonan – present  
Mary Asfendis – not present

March 11, 2015 Executive Meeting Minutes approved by Liz Coscia and Ann Mazza.

Used Uniform Sale – The next Used Uniform Sale will be Thursday, April 23 from 10am-12pm. We will need volunteers beginning at 9am for set-up, through the sale, and to help clean up afterwards. Dana Franznick will follow up with Grade Parents to put out a call for volunteers.

**PTA Meeting April 15, 2015 Attendance**

Mr. William Cardone  
Paula Pangilinan  
Jeanne O'Connor  
Dana Franznick  
Laurie Williams  
Lisa Noonan  
Ann Mazza  
Liz Coscia  
Maria Rimmele