

Saint James School PTA Meeting  
Saint James Cafeteria  
September 13, 2017 8:15AM

Opening Prayer: Dana Franznick

Principal's Report: Mrs. Giordano

- Year is off to a great start, although looking for a replacement for Ms. Steriti with the right fit to teach Spanish – Mr. Schimpf has been filling in
- The new roof is in place and the solar panels are going in and should be complete by 10/9 – the gym is being used for recess in the meantime
- Quotes have been received for the gym floor and the work will take place 11/9-27. Gym should be ready for basketball season
- Library was painted and some furniture has been moved in, waiting for delivery of remaining furniture
- Science Series was purchased for K-5
- Mrs. Giordano thanked the PTA for all the hard work and everything the team has accomplished and for building a group that works well together and is excited to work together

Co-President's Report: Dana Franznick & Meghan Lupu

- New school year planning is always a challenge
- Over the summer meetings, helped plan the Orientation Day and the Used Uniform Sale. Used Uniform Sale raised \$750
- Only two uniform sales this year, second one will be in the Spring
- Green shirts will not be collected, girls love the new skorts
- Back to School night on 9/19 will include all grades and begin at 7pm. Mrs. Giordano will speak, PTA, SJAA and Royals, everyone should be in first period by 7:30
- Bagels for half day's will come from Bagel Oven, order forms went out on Monday, 9/11, order must be submitted by Friday, 9/15
- A line will be added to the agenda for the Fundraising Committee
- Octoberfest will be on 10/20 at the Monmouth Boat Club – Maloney's donating the German themed food and it will be an adult's only event. Meghan asked Travis if some Royals could help with the breaking down of tables after the event, parking is not available at the Boat Club. One basket will be raffled. Additional **\$1000 was approved** for the event by Liz Coscia and Molly Cimini.

- New vendor for the Book Fair. Books will be provided by a family owned business. A \$100 delivery fee for bringing the books into the school will be charged.
- Second book fair will offer books on the summer reading list. Teachers have been asked to submit reading lists by March.
- Diocese Fall PTA meeting

#### Co-Vice President's Report: Molly Cimini & Deanna Ryan

- Mother's Club meeting dates have not been planned as of yet
- Dana gave Deanna thank you note received for the Christmas Boxes

#### Treasurer's Report: Dana Franznick for Jennifer Schimpf

- Jennifer has been organizing and revamped the reimbursement form
- The link can be found at the bottom of the PTA page
- Payment schedule has also been listed on the bottom of the PTA page
- Maria Rimmele has added links to the PTA page
- Jen has provided the budget and has been tracking the PTA commitment forms (with the monies coming in over the summer there is no need to have a big fall fundraiser as we start the year with money in the account)
- Mrs. Golden - Kyle Hill will be advising the students of 2 collections for Hurricane Harvey victims. 2 schools in Texas will receive the proceeds – one asked for supplies and monetary donations for the 2<sup>nd</sup> school will be collected at the entrance to the school

#### Recording Secretary's Report: Tania Sarabia

- Meeting notes from May were approved in the Summer meeting
- Please initial next to your name on the attendance sheet at each meeting you attend.

#### Corresponding Secretary's Report: Liz Sutphin

- Kid's Stuff kicked off this week, Thank you to Maria for helping Liz to coordinate
- Dana asked we start sending get well or sympathy cards to families as needed. Asked PTA if we hear of anything to please mention (does not have to be in a meeting)

#### Marketing Report: Liz Coscia

- Facebook is up and running, posting twice a week (Sunday and Wednesday)
- Let Liz know if we need anything posted

#### Hospitality Committee Report: Lori Dougherty & Marisa Saliga

- Invites went out to 56 new families for the New Family Social on Friday, 9/22 - Thank you Maria for getting the names of the new families so quickly
- PTA members should attend if possible, will not be bringing as much food as in the past

#### Technology Report: Maria Rimmele

- The directory updates are being worked on, emails will be sent out once that is complete. Must opt out, option is to be included in the directory
- Stay informed forms were sent out with the Terra Nova results (Marisa mentioned one of the links on the form is incorrect)
- Discussed best way to communicate to the younger students on when Mass days are so the students are not wearing gym uniforms to Mass

#### Spirituality Report: Dana Franznick for Kim Vowteras & Jennifer Marlin

- Kim is working with Ronald McDonald house

#### Partners for Excellence Report: Dana Franznick for Gina Rahim

- Only two options to fund raise this year, Polar Plunge and Progressive Raffle
- Once the Polar Plunge is complete families will be notified prior to the progressive raffle of what they have left on their commitment. Goal is to not be scrambling at the end of the school year to collect the monies due.

#### SJAA Report: Laura Shroba

- The Golf Outing has been cancelled for this year due to low attendance - Looking for an event to be able to raffle off the items usually raffled at the Golf outing (conversation to continue next meeting)
- Mini golf for the children will still be taking place and is being planned for 9/29
- Several challenges with Team Snap this new school year

#### Royals Report: Travis Sutphin

- 1<sup>st</sup> Royals meeting is 9/28 at Brother's
- Helped move in some of the library furniture and will bring in the rest of the furniture when it arrives

- Polar Plunge will be in Sea Bright by Donovan's – kick off will need to move to December because of replacement of gym floor. Need to also replace the Polar Bear costume
- Looking at having a fund raiser at a trampoline place (Skyzone, etc)
- Maria Rimmele will help with a form letter that has been used in the past to introduce Travis and the Royals to fathers who may not know about the club

Open Discussion:

- Monmouth County Prosecutor's Assembly for parents and students 6-8<sup>th</sup> grade – there will not be a second meeting for parents
- Rob Lowe mentioned adding a 'Shark Tank' type of event to Career Day
- Rob Lowe mentioned having a 'Garage Sale' at the school with the proceeds going to the school
- Box Tops – two contests this year, first one on 10/18
- Need a chair for the Halloween party after the Halloween parade for students up to 3<sup>rd</sup> grade
- Class Mom's will be set up by teachers if they see the need

**Next Meeting October 4, 2017, 7:00 pm**

**Attendance**

Mrs. Giordano	Principal
Mrs. Golden	Vice Principal
Kira Nelson	Teacher Rep
Dana Franznick	Co-President
Meghan Lupu	Co-President
Molly Cimini	Co-Vice President
Deanna Ryan	Co-Vice President
Tania Sarabia	Recording Secretary
Liz Sutphin	Corresponding Secretary
Liz Coscia	Marketing/Legislative Affairs
Lori Dougherty	Hospitality Co-Chair
Marisa Saliga	Hospitality Co-Chair
Maria Rimmele	Technology
Laura Shroba	SJAA Rep
Travis Sutphin	Royals Liaison
Rob Lowe	Special Events
Jeanne O'Connor	Special Events
Ali Farro	Special Events