



# Saint James Elementary School

Rev. Msgr. Philip A. Lowery, Director  
Mr. William Cardone, Principal  
Mrs. JoAnn Giordano, Vice-Principal

30 Peters Place  
Red Bank, New Jersey 07701  
732-741-3363 Fax 732-933-4960

## Emergency Management Notification Form 2011-2012

Student's Name: \_\_\_\_\_ Grade \_\_\_\_\_  
Homeroom: \_\_\_\_\_

If an early dismissal occurs due to weather or any other circumstance, my child is to

- \_\_\_ Wait at school until the emergency contact arrives.
- \_\_\_ Go home on the school bus. We have discussed a plan to be followed by my child in the event no One is home upon his/her arrival.

Any changes to these procedures require the completion of a new form for each child. Please return the updated from to the Business Office.

My child is aware of the above procedure he/she is to follow.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

### Emergency Contact Information

The information below will be used by the PTA to contact you in the event of a weather closing or any other emergency closing (**PLEASE PRINT OR TYPE**)

<b>STUDENT'S HOME PHONE NUMBER:</b>	Area code:
Mother's Name:	Father's Name:
Business Phone:	Business Phone:
Work Schedule:	Work Schedule:
Cell Phone:	Cell Phone:

Please list two additional back-up contacts in case we cannot reach you by phone. These contacts are authorized to pick up your child from school if your child's emergency procedure is to remain at school.

NAME	PHONE NUMBER	CELL PHONE NO.:	RELATIONSHIP TO CHILD
1.			
2.			