

Saint James School PTA Meeting  
Speech Room  
September 11<sup>th</sup>, 2019  
8:00am

Opening Prayer

Recording Secretary's Report: Karen Haney

- Meeting notes from May were approved by Travis and Liz
- Attendance sheet was passed around

Principal's Report: Mrs. Giordano

- The year is starting well! Please see the repairs to the 3rd floor Tech Lab. New all-in-one lab tables and art tables were purchased with PTA money raised
- A reminder that PTA funds help pay the salary for a school nurse that is employed 5 days per week from 8AM-3PM
- All coaches (SJAA) have been provided AED travel and First Aid kits
- Please reach out to your congressman/congresswoman regarding financial obstacles – like school bussing
- New doors and a WAVE system were purchased with security funding for the school
- Families, please talk with your children about security drills. The Red Bank police walk through our school 2x per week
- Share with families the importance of volunteering their time at events
- Administration is looking into purchasing new social studies books. We would like to buy more chrome books and grow the preschool STEM curriculum
- PTA Fall Conference- September 28<sup>th</sup> @ 9:00am. Need 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> graders as Royal Ambassadors
- Planning more assemblies for the children
- Power of Choice (academically, socially, spiritually) will be the theme discussed at Back to School Night

Co-President's Report: Tania Sarabia and Liz Sutphin

- Introduction of everyone present
- New family welcome phone calls have started
- PTA handbook was passed around and is posted on the school website
- Back to School Night will be organized differently from past years. Teachers will meet and greet with families in the cafeteria after opening remarks /introductions. Afterwards, families may visit the classrooms and see students' work. Classroom rules and school policies may be found in the handbook on the school website. There will be information tables and representatives from the PTA, Royals, SJAA, and Band. The PTA will be serving coffee and cake
- Family dinner is Wednesday, September 25<sup>th</sup> from 5:30-7:30pm hosted by Maloney's Pub (the Lupu family) encourage presale; walk-ins welcomed but hard to plan for and will be an additional \$10 at the door. \$350 approved & seconded for the magician. Meghan needs access at 4:30pm to the cafeteria for set up
- The Fall Conference will be at the ECK Center and sponsored by Saint James on September 28<sup>th</sup> with a 9:30am Mass with the Bishop

Co-Vice President's Report: Anita Esser

- Used Uniform Sale raised \$1519.00
- Anita and Marissa (co-VPs) will be running the Mother's Club
- Mothers Club held at 7:30pm with venues TBD - A mom runs one meeting per month for support and a social evening. Oct 3<sup>rd</sup> - Jolene Suth's house, new families Q&A. Future meeting dates: Nov 7<sup>th</sup>, Dec 5<sup>th</sup>, Jan 9<sup>th</sup>, Feb 6<sup>th</sup>, Mar 5<sup>th</sup>, Apr 19<sup>th</sup>, May 7<sup>th</sup>, & June 4<sup>th</sup>

Treasurer's Report: Jennifer Schimpf

- Payment schedule was approved by Mrs. Giordano to post

Corresponding Secretary's Report: Samantha Fogliano

- Has sent out condolence cards over the summer
- Thank you cards for the donations at Back to School Night and Family Dinner will be sent out

#### Marketing Report: Molly Cimini

- Discussion about Facebook pages focused on how they could be joined and made helpful to new families

#### Hospitality Committee Report: Alina Fotache

- Kids' Stuff fundraiser starts Monday, September 16<sup>th</sup>, if books are not purchased, they need to return
- First Half-Day Bagel Day is September 18<sup>th</sup> - yearly order form will go out in both September and October with monthly order forms continuing to be available

#### Technology Report: Susan Marino

- Susan and Maria to discuss the school directory for transition
- Progressive Raffle needs to be transitioned this year as Maria's son Evan graduates in June

#### Spirituality and Care Steps Report: Danielle Robbins & Tania for Jen Marlin

- Caring Cooks activity for community service hours (visit to the Ronald McDonald House) scheduled for November 4<sup>th</sup> & December 3<sup>rd</sup>
- BoxTops- an App may be downloaded to scan receipts to get points for Box Tops- Information about the App to be included in the eblast. Student volunteers needed to count on October 23<sup>rd</sup> - as well as a parent volunteer(s) to supervise the students
- Danielle discussed care package for the convent

#### PTA Family Commitment: Susan Falco

- Discussion about how to collect funds in a timely manner

#### SJAA Report: Jen Heaton

- Mini Golf outing is October 4<sup>th</sup>, there is no golf outing this year
- 5K needs a Chair- Samantha Fogliano to explore
- The apparel sale is being set up with a new vendor
- Winter Sports Registration will open

#### Royals Report: Travis Sutphin

- Please see eblast for the meeting dates. Meetings are typically held at 7:30pm at either Brothers Pizza or Federico's Pizza
- Motion made and seconded to approve no more than \$150.00 for a Royals table banner
- Chuck Pugliese will be the VP as he gives so much time and support, acts as Travis' right hand
- Need a 5-person committee for the Polar Plunge

#### Fundraising & Special Events: Ali Farro

- Mrs. Gagliardo and Mrs. Dolan are chairing the Book Fair
- Jolene Suth is chairing Trunk or Treat. Event scheduled for Saturday, October 26<sup>th</sup> in the school parking lot. No rain date. 25 cars to participate, families pay an entry fee, and prizes for the most creative trunks will be given
- Dunk n Treat (donuts and cider fundraiser) from Wemrock Orchards, pre-orders will be picked up at Trunk or Treat
- Jolene will also oversee decorating the Lobby for Halloween

#### Open Discussion:

- Vineyard Vines T-shirt fundraiser - should we do it again? Long sleeve shirt with SJS logo
- Amazon Smile- how to register for a school account? When families shop with Amazon, a percentage of each purchase is donated to our school
- Next meeting October 9<sup>th</sup>, please note 8:00am start for morning meetings

**Attendance**

Mrs. Giordano	Principal
Mrs. Golden	Vice-Principal
Tania Sarabia	Co-President
Liz Sutphin	Co-President
Anita Esser	Vice President
Karen Haney	Recording Secretary
Samantha Fogliano	Corresponding Secretary
Susan Marino	Technology
Molly Cimino	Social Media
Ali Farro	Special Events/Fundraising
Danielle Robbins	Spirituality/Care Steps
Travis Sutphin	Royals
Susan Falco	PFE
Jolene Suth	Trunk or Treat Chair
Shari Gagliardo	Book Fair Chair

**Parents**

Noelle Fitzpatrick (K)  
Michelle Maddock (K & 2<sup>nd</sup>)  
Nicole Parfett (5<sup>th</sup>)  
Natalie Carpenter (K)  
Lindsey Larkin (2<sup>nd</sup> & 5<sup>th</sup>)  
Cynthia Lopez (1<sup>st</sup> & 6<sup>th</sup>)  
Sandy Hage (7<sup>th</sup>)