



Saint James Elementary School

Monsignor Joseph N. Rosie, Pastor
Mrs. JoAnn Giordano, Principal
Mrs. Catherine Golden, Vice-Principal



August 9, 2023

Dear SJES Parents,

I hope that you and your families are enjoying a wonderful and relaxing summer. Although we still have a few weeks of summer vacation, we want to communicate some important information.

The school Parent and Student Handbook can be found on-line via the Saint James School website, www.mysaintjames.com.

Please note the following upcoming dates:

Monday, August 28

- **Grades 1-8 Parent and Child Orientation**
 - 9AM in cafeteria (please enter cafeteria through back parking lot)
- **Kindergarten: Parent and Child Orientation**
 - 10:00AM in cafeteria (please enter cafeteria through back parking lot)
- **Used Uniform Sale 9AM to 10:30AM**

Tuesday, August 29

- **Preschool Parent Only Orientation**
 - 7PM in Cafeteria (please enter cafeteria through back parking lot)

Wednesday, August 30

- **Preschool Orientation for Parent and Child: 10-11AM**
(please enter through front doors)

Friday, September 1

School Closed

Monday, September 4

School Closed

Tuesday, September 5

First Day of School for preschool to grade 8

- 12:05PM dismissal for kindergarten to grade 8
- 11:30AM dismissal for preschool
- EDP begins
- PTA Event: Mugs & Muffins 8:15 to 9:30AM in Cafeteria

Wednesday, September 6

Full Day for Preschool to Grade 8

Monday, September 18

Back to School Night for Grades K to 8:

- 7:00 – 9:00 PM in the Cafeteria, **Parents only.**

The following information will be helpful to you as we prepare for the new school year.

eBlasts - All new families please subscribe to our eBlasts. The link can be found on our website, at mysaintjames.com or click the following link ([E-Blast Sign Up](#)). We frequently send eBlasts to your emails with pertinent information about activities, calendar changes etc.

Parent/Student Handbook – The Parent/Student Handbook is posted on our website. Kindly read the handbook with your child/children.

Emergency Contact form - It is imperative that the contact persons indicated on your child's Emergency Contact form are accessible by phone. Please be sure to keep these numbers updated, informing the Business Office. The Emergency Contact Form may be found here: [Emergency Contact Form](#) Please print, fill out the form and **return to student's homeroom teacher on Tuesday, September 5, 2023.**

Uniforms – The Uniform Dress Code can be found in the Parent/Student Handbook. The wearing of gym uniforms will begin on Wednesday, September 6th. Students will be informed of their gym schedule on the first day of school, and it will also appear on the teachers' e-boards.

Bus passes will indicate the place and time of arrival and drop off. It is critical that your child has the bus pass in their possession during the first few weeks of school and knows the route number. This information will be indicated on the bus pass and is essential for start of school. Please note that Middletown residents will need to print their bus passes from the Middletown website. It is recommended that parents obtain the name of their child's bus driver and bus company for reference.

Tardy: Morning Prayers BEGIN at 8:00AM. PLEASE BE ON TIME.

AM Drop – All walkers, car riders and bus students will enter through the parking lot and walk downstairs to the cafeteria.

Please be aware that there is no parking on Peters Place during school hours.

PM Pick – up - Please be sure that your child knows whether they are Independent Walker (**students who have permission to be dismissed of their own accord) parent pick up (parents pick up child in back parking lot), car rider or bus rider. Students may not be picked up in the front of the school or in the foyer. Please never cross your child in the middle of the block between the buses.

***Independent Walkers: Parents must send in a written and signed note indicating that their child is allowed to be dismissed of their own accord for the 2023-24 school year.

Summer Reading and Math packets – Assignments will be collected according to the teachers' directions or during the first few weeks of school.

Lunch/Snack - Full cafeteria service will begin on Wednesday, September 6 for **grades 3-8**. Second graders, First graders and Kindergarteners are not permitted to buy lunch. All students should bring a snack to school each day. Please update your Meals Plus accounts at K12paymentcenter.com as all cafeteria purchases are cashless. Information about Meals Plus for new families will be forth coming.

I want to extend my appreciation for choosing to send your child to Saint James School. The staff and I are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We know a strong partnership with you will make a great difference in your child's education.

Looking forward to seeing everyone.

Sincerely,
JoAnn Giordano
Principal

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